

From: ASMI <admin@asmi.com>
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To: Undisclosed Recipient List
Subject: REMINDER ON INDUSTRY ADVISORIES - PRECAUTIONARY MEASURES FOR SHIPYARDS (REVISED) & MARINE SERVICE PROVIDERS ATTENDING TO VESSELS AT ANCHORAGES AND TERMINALS IN THE PORT OF SINGAPORE
Attachments: Email Circular - Industry Advisory - Revised Precautionary Measures for Shipyards v3.pdf; MPA Advisory - PMC 35 of 2020.pdf



CIRCULAR TO MEMBERS

30 November 2020

Dear Members,

REMINDER ON INDUSTRY ADVISORIES – PRECAUTIONARY MEASURES FOR SHIPYARDS (REVISED) & MARINE SERVICE PROVIDERS ATTENDING TO VESSELS AT ANCHORAGES AND TERMINALS IN THE PORT OF SINGAPORE

1. With observations of rising incidences of infections amongst vessel crew regionally, there is the risk of infected crew spreading the disease to shore-based personnel through the repair, maintenance, servicing, surveying and inspection work on vessels in the anchorage, terminals and shipyards.
2. As such, the purpose of this circular is to highlight and remind companies in the Marine & Offshore Engineering space in Singapore to take note of two key industry advisories that have been released earlier to ensure the needful safety measures are put in place. These precautionary measures in these advisories are meant to ensure the wellbeing of your employees and reduce any unnecessary disruptions to your business operations continuity.
3. It will be in the interest of your company to be aware of both advisories, which are attached in this circular, especially if you will be interacting with vessel crew coming in from overseas.

REVISED PRECAUTIONARY MEASURES FOR SHIPYARDS (DATED: 26 NOVEMBER 2020)

4. This is by the Singapore Economic Development Board (EDB) and Enterprise Singapore (ESG), and was released on 25 November 2020.
5. It highlights that while the Ship Repair Framework is still currently being finalised, a set of precautionary measures has been drawn up by EDB and ESG in consultation with the Ministry Of Health (MOH), which shipyards are strongly urged to implement.

6. These interim precautionary measures have been segregated into "Passenger" and "Non-Passenger" Ships to form an exhaustive list of all ships coming into our yards for repair. They have shown to be effective in detecting and arresting COVID Positive (C+) cases involving vessel crew, protecting the shipyards against business disruptions.
7. Also attached in this advisory is a list of Frequently Asked Questions (FAQs) to allow yards to have a better understanding on how to carry out these measures.

MARINE SERVICE PROVIDERS ATTENDING TO VESSELS AT ANCHORAGES AND TERMINALS IN THE PORT OF SINGAPORE (DATED: 24 AUGUST 2020)

8. This is by the Maritime Port Authority of Singapore (MPA) and was released on 24 August 2020 as Port Marine Circular No. 035 of 2020.
9. The advisory highlights the responsibilities of owner, agent or master of the vessel to inform the Port Master 3 days before the arrival of the vessel for activities such as repairs, servicing, surveys and inspections which requires shore-based personnel to board the vessel.
10. Included is a list of precautionary measures for the marine service providers boarding vessels in the anchorages or terminals at the Port of Singapore.

Thank you.

Best Regards
ASMI Secretariat

Enclosed:

Email Circular - Industry Advisory – Revised Precautionary Measures for Shipyards v3 (pdf)

MPA Advisory - PMC 35 of 2020 (pdf)



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CIRCULAR TO MEMBERS

26 November 2020

Dear Members,

INDUSTRY ADVISORY – PRECAUTIONARY MEASURES FOR SHIPYARDS (REVISED)

Background and Overview

1. The Government agencies have observed rising incidences of infections amongst vessel crew regionally. If not detected and arrested swiftly, there is the risk of infected crew spreading the disease to shore side personnel and your yard workers when the vessel comes into the shipyard for repair works.
2. Whilst a Ship Repair Framework is being finalised, for the yard's business continuity purposes, this set of best practices have been drawn up in consultation with the Ministry of Health (MOH) and yards are **strongly encouraged** to implement them in the meantime. Do take note of items highlighted in red.

Shipyard Repair Calls in Singapore	
Interim Precautionary Measures	
Passenger Ships ^[1] <i>(e.g. cruise ships, crew boats, yachts, ferries, etc.)</i>	Non-Passenger Ships <i>(e.g. tankers, bulk carriers, container and cargo vessels, oil rigs, semi-submersibles, FPSOs, offshore construction and offshore support vessels such as DSVs, AHTS, PSVs, pipelay vessels, etc.)</i>
<ul style="list-style-type: none"> • Ship meets Maritime and Port Authority's (MPA) prevailing conditions for vessel entry into the Singapore port limits. • Ship must have been at sea for minimally 14 days prior to entering the Port of Singapore, unless it had previously departed from Singapore without any embarkation; or arriving from a declared lay-up location or repatriation port where there has been no crew signed on or physical crew interaction with onshore personnel for minimally 14 days. • For entry into shipyards, the total number of crew onboard is less than 250 persons (until further notice). • There is a maximum of 20 sign-ons per technical call (following Singapore Tourism Board's (STB) prevailing guidelines for crew change for cruise ships). Sign-ons will be carried out according to MPA's crew change 	<ul style="list-style-type: none"> • Ship meets MPA's prevailing conditions for vessel entry into the Singapore port limits. • Ship must not have had any sign-ons within the last 14 days prior to entering the Port of Singapore. • For entry into shipyards, the total number of crew onboard is less than 250 persons (until further notice). • An on-arrival swab test for all crew is done onboard the ship in the yard or berthed next to shore^[2]. No yard worker boards the ship for repair works until all crew swab test results are cleared. • If the ship had called on the list of countries in ICA's Travel Advisory (https://www.ica.gov.sg/covid-19/arrivalsg) requiring a pre-departure swab test under the "Short Term Visitors" column (e.g. Philippines, Indonesia, India, Fiji, Finland, etc.) within the last 14 days prior to entering the Port of Singapore, yards must ensure that:

guidelines within 48 hours prior to ship's departure from Singapore.

- There is a maximum of 50 sign-offs per technical call, as per existing conditions (following STB's prevailing guidelines for crew change for cruise ships). Sign-offs can be carried out in yard according to MPA's crew change guidelines and must be completed within 24 hours of the ship's arrival in the yard.
- Due to the larger number of crew onboard, sign-offs from cruise ships who require pre-departure swab tests are disallowed (until further notice).
- Crew change is allowed based on the prevailing limits for sign-ons and sign-offs. There is no shore leave based on the current NTL requirement (until further notice).

○ A negative swab test for all crew was taken before departure from the last port of call coinciding with the list of countries stated

- There is a maximum of 20 sign-ons per technical call (following STB's prevailing guidelines for crew change for cruise ships). Sign-ons will be carried out according to MPA's crew change guidelines within 48 hours prior to ship's departure from Singapore.
- There is a maximum of 50 sign-offs per technical call, as per existing conditions attached (following STB's prevailing guidelines for crew change for cruise ships). Sign-offs can be carried out in yard according to MPA's crew change guidelines and must be completed within 24 hours of the ship's arrival in the yard.
- Any pre-departure swab tests required for sign-offs are to be done onboard the ship in the yard or berthed next to shore.
- Crew change is allowed based on the prevailing limits for sign-ons and sign-offs. There is no shore leave based on the current NTL requirement (until further notice).

^[1] Passenger and Non-Passenger Ships together form an exhaustive list of all ships coming into our yards for repair.

^[2] Any Ministry of Health, Singapore (MOH), Licensed Healthcare Institutes (HCI) listed in the <https://www.moh.gov.sg/licensing-and-regulation/regulations-guidelines-and-circulars/details/list-of-covid-19-swab-providers> that is approved to perform offsite swab tests can perform the pre-departure swab test for sign-offs and on-arrival swab test onboard the ship in the yard or berthed next to shore. No swab tests shall be performed at anchorage. If the HCI is not approved by MOH Licensing Division, it will need to seek MOH Licensing Division's approval via eLIS@moh.gov.sg (cc cco@edb.gov.sg).

Details on arranging for the on-arrival PCR swab test

3. Ship agent/Shipyard can arrange for on-arrival PCR swab test onboard the vessel, after the vessel docks or berth next to shore in the shipyard. Note that these on-arrival swab tests must not be performed at the anchorage.
4. Any MOH Licensed Healthcare Institute (HCI) listed on this website, <https://www.moh.gov.sg/licensing-and-regulation/regulations-guidelines-and-circulars/details/list-of-covid-19-swab-providers> can conduct on-arrival offsite PCR swab test onboard vessel only upon obtaining MOH's approval by following the steps below:
 - a. Register for offsite swab application with MOH

The appointed HCI can register their offsite swab application with MOH via <https://go.gov.sg/offsitecovid19swab>. The appointed HCI must ensure that all on-arrival swab tests to be done onboard vessel in the shipyard or berthed next to shore. No on-

arrival PCR swab tests can be done at the anchorage unless explicitly approved by MPA.

Please indicate "Yes" under Question 2 "Have HPB and Sector Lead endorsed this application?" in the link stated above for offsite swab application and follow-up with the next step below

b. Inform MOH Licensing Division and EDB Central COVID Ops Team

For urgent on-arrival onboard swabs (defined as swabs to be done over the next 10 calendar days), appointed HCI by Shipyards/Ship Agents, has to write in to the MOH Licensing Division (eLIS@moh.gov.sg) and copy to cco@edb.gov.sg to expedite the allowing of on-arrival and onboard vessel swabs to be done first while approval to conduct offsite swabs is being processed. Only appointed HCI may call MOH Licensing Division for urgent confirmation.

For non-urgent on-arrival onboard swabs, appointed HCI by Shipyards/Ship Agents, has to write in to the MOH Licensing Division (eLIS@moh.gov.sg) and copy to cco@edb.gov.sg to follow-up on the normal approval process where MOH Licensing Division must approve the appointed HCI before the on-arrival onboard swabs on the vessel crews can be performed.

E-mail to MOH Licensing Division to include the following information which is not exhaustive:

- I. Email header: Interim Precautionary Measure on Arrival Onboard PCR Swab Tests for inbound vessels' crew calling into shipyards for repairs only in shipyards or berthed next to shore.
- II. HCI Name;
- III. HCI Swabbers' name;
- IV. Ship agent/Ship owner/Shipyard name that appoint HCI;
- V. Date and planned time of Swab to be done;
- VI. Location of Swab to be done;
- VII. Application date to MOH eLIS for approval to perform offsite swab / show screenshot of approval to MOH eLIS submitted; and
- VIII. Laboratory Name where collected swabs will be tested::

Conclusion

5. Please find attached the Frequently Asked Questions (FAQs) that will help you better understand this strong interim industry advisory put together by the agencies.
6. Should you have any queries, please feel free to reach out to your respective account manager either at the Singapore Economic Development Board (EDB) or Enterprise Singapore (ESG) directly. Alternatively, if you have any trouble locating them or have questions you'd like to raise that cannot be found in the FAQ, please do drop us an email and we will do our best to respond as soon as possible.

7. We look forward to your kind understanding and cooperation on these important precautionary safety measures.

Thank you.

Best Regards,
ASMI Secretariat.

FAQs on Interim Precautionary Measures for Shipyards [Ship Repairs]

Q1 What is the objective of this set of interim precautionary measures?

A1 The agencies have observed rising incidences of infections amongst vessel crew regionally. If not detected and arrested swiftly, there is the risk of infected crew spreading the disease to shore side personnel and your yard workers when the vessel comes into the shipyard for repair works.

These measures have been drawn up with Ministry of Health's (MOH) guidance and have shown to be effective in detecting and arresting **COVID Positive (C+)** cases involving vessel crew, protecting the shipyards against business disruptions. Therefore, the agencies strongly urge shipyards to implement these measures to safeguard your business operations.

Q2 If the vessel is unable to meet the criteria in the advisory, can the shipyard still accept the repair job?

A2 This set of measures have been carefully calibrated to provide lines of defence against C+ cases from vessel crew spilling over to the shipyard and the broader community. It is with the interest of preserving business continuity that the agencies are strongly encouraging shipyards to implement these measures. Where there are C+ cases detected at the shipyard, the whole yard could stop work for a period of time to prevent further transmission, which will be even more disruptive and costly to the yard and ship owners.

Q3 The shipyard wants to preserve its business continuity but if there are genuine operational requirements for which some of the criteria stated in the interim precautionary measures cannot be met, what can be done?

A3 Companies can approach their respective account managers from EDB/ESG where appropriate or write directly to EDB Central COVID Ops (CCO) team at cco@edb.gov.sg, with your specific queries. The case will have to be discussed with inputs from MOH to assess if other suitable risk mitigation measures can be implemented.

Q4 How should my client's ship crew register for on-arrival swab test?

A4 Ship agent/Shipyard can arrange for on-arrival Polymerase Chain Reaction (PCR) swab test onboard the vessel, after the vessel docks or berth next to shore in the shipyard. Note that these on-arrival swab tests must not be performed at anchorage.

Any MOH Licensed Healthcare Institute (HCI) listed on this website, <https://www.moh.gov.sg/licensing-and-regulation/regulations-guidelines-and-circulars/details/list-of-covid-19-swab-providers> can conduct on-arrival offsite PCR swab test onboard vessel only upon obtaining MOH's approval by following the steps below:

1. Register for offsite swab application with MOH

The appointed HCI can register their offsite swab application with MOH via <https://go.gov.sg/offsitecovid19swab>. The appointed HCI must ensure that all on-arrival swab tests to be done onboard vessel in the shipyard or berthed next to shore. No on-arrival PCR swab tests can be done at the anchorage unless explicitly approved by MPA.

Please indicate “Yes” under Question 2 “Have HPB and Sector Lead endorsed this application?” and follow-up with the next step below.

2. Inform MOH Licensing Division and EDB Central COVID Ops Team

a) For urgent on-arrival onboard swabs (defined as swabs to be done over the next 10 calendar days), appointed HCI by Shipyards/Ship Agents, has to write in to the MOH Licensing Division (eLIS@moh.gov.sg) and copy to cco@edb.gov.sg to expedite the allowing of on-arrival and onboard vessel swabs to be done first while approval to conduct offsite swabs is being processed. Only appointed HCI may call MOH Licensing Division for urgent confirmation.

b) For non-urgent on-arrival onboard swabs, appointed HCI by Shipyards/Ship Agents, has to write in to the MOH Licensing Division (eLIS@moh.gov.sg) and copy to cco@edb.gov.sg to follow-up on the normal approval process where MOH Licensing Division must approve the appointed HCI before the on-arrival onboard swabs on the vessel crews can be performed.

c) E-mail to MOH Licensing Division to include the following information which is not exhaustive:

- a. Email header: Interim Precautionary Measure on Arrival Onboard PCR Swab Tests for inbound vessels’ crew calling into shipyards for repairs only in shipyards or berthed next to shore.
- b. HCI Name:
- c. HCI Swabbers’ name:
- d. Ship agent/Ship owner/Shipyard name that appoint HCI
- e. Date and planned time of Swab to be done
- f. Location of Swab to be done
- g. Application date to MOH eLIS for approval to perform offsite swab / show screenshot of approval to MOH eLIS submitted
- h. Laboratory Name where collected swabs will be tested:

Q5 If requested by my clients (e.g. ship agent, ship owners), can pre-departure swabs be arranged for vessel crew departing with the vessel after the repair works at the shipyard is completed?

A5 No. Pre-departure swab tests can only be arranged for crews signing off the vessel. Such pre-departure swab tests for sign-offs are to be conducted by MOH Licensed Healthcare Institute (HCI) per Q4 above either onboard the vessel in the shipyard or berthed next to shore. No pre departure swab tests for sign-offs shall be performed at anchorage.



MARITIME AND PORT AUTHORITY OF SINGAPORE

PORT MARINE CIRCULAR NO. 035 OF 2020

24 Aug 2020

Harbour Craft Community
Shipping Community

ADVISORY ON MARINE SERVICE PROVIDERS ATTENDING TO VESSELS AT ANCHORAGES AND TERMINALS IN THE PORT OF SINGAPORE

1. Singapore continues to take a calibrated and risk-based approach in determining the precautions and measures for the COVID-19 pandemic. The owner, agent or master of any vessel arriving in the Port of Singapore to conduct activities such as repairs, servicing, surveys and inspections which requires shore-based personnel to board the vessel, other than receiving bunkers and ship supplies, must notify and provide the relevant information, in advance, to the Port Master.

2. The owner, agent or master of the vessel must inform the Port Master 3 days before the arrival of the vessel, that the vessel will be conducting the activities mentioned in paragraph 1, and whether shore-based personnel (such as surveyors, P&I correspondents, superintendents and repair technicians) will be boarding the vessel at the anchorages or terminals. The following information shall be submitted:

- a. Name of vessel;
- b. Name of service provider;
- c. Purpose of boarding and scope of works;
- d. Full name and local contact number of shore-based personnel;
- e. The intended boarding date and time, with estimated duration on board;
and
- f. The service provider's Safe Management Measures (SMM), which must include details of safe distancing and precautionary measures for COVID-19 before boarding, when conducting work on board and after completion of work.

Please refer to **Annex A** for the template submission

3. The information is to be submitted to Duty Officer, Marine Safety Control Centre, email: pms@mpa.gov.sg.

4. The owner, agent or master of any vessel who fails to notify and submit the required information within the stipulated time may be found guilty of a breach of Section 44 of the Maritime and Port Authority Act (Chapter 170A) and be liable on conviction to a fine not exceeding \$10,000.

Precautionary Measures for Marine Service Providers Boarding Vessels in Port

5. Shore-based personnel cannot board the vessel if no advance notice was given. For vessels which have given the required advance notice, shore-based personnel who are boarding the vessel are reminded to:

DO	DON'T
See a doctor if you are sick and stay at home Leave the work area immediately if you start feeling unwell and report to your employer	Don't go to work even if symptoms appear mild
Do request for a designated work and rest area Shorten the duration of stay on board to minimise exposure	Don't loiter in the crew living or common areas No overnight stays on board visiting vessel
A mask must be worn at all times (unless the work activity requires that no mask be worn). In addition, to wear other appropriate Personal Protective Equipment (PPE), where necessary, such as gloves, goggles/ face shields and surgical gown, without jeopardising operational and personal safety	Do not reuse used PPE, and dispose PPE in designated biohazard disposal bin
Practice safe distancing (at least 2 metres apart) and avoid physical contact with vessel's crew	Don't shake hands. Adopt alternative greetings

DO	DON'T
Observe good personal hygiene such as frequent washing of hands with soap or use hand sanitisers	Avoid touching your eyes, nose and mouth
Bring and consume your own individually packed food and drinks	Do not consume food and beverages from the vessel
Consume your meals separate from the vessel's crew	Do not share food with others

Precautionary Measures for Vessels with Marine Service Providers Boarding in Port

6. For vessels which have shore-based personnel boarding, the vessel should adopt the following measures:

- a. All crew members are to wear a mask at all times and practise safe distancing (at least 2 metres apart).
- b. All crew members are to take and record their temperature twice daily.
- c. All crew members are advised to maintain good hygiene in the vessel's accommodation areas by cleaning frequently touched surfaces (e.g. desk, chart tables, dining tables, bridge/engine room consoles, door handles, hand-holds, switches, telephones/VHF handsets, faucets, etc.)
- d. Master of the vessel should isolate unwell crew members and/or passengers.
- e. Access should be denied to shore-based personnel who are unwell.
- f. Minimise interaction of crew with shore-based personnel by, where possible, designating a separate, clean and disinfected rest area, and dedicated toilets for shore-based personnel to use only.
- g. Upon shore-based personnel disembarking, disinfect the areas that have been used and especially high touch points. The vessel's master should follow the National Environment Agency's guidance for disinfecting common areas and rooms.
- h. Keep a record of the movement of shore-based personnel on board the vessel.

7. Owners/managers/supervisors of marine service companies are reminded to take note of all available health advisories and bring it to the attention of your company and employees.

8. Companies wishing to implement additional preventive measures in line with their respective company policies should ensure these additional measures comply with prevailing standards/procedures applicable in the Port of Singapore.

9. We thank all stakeholders for their continuous efforts in ensuring that Singapore's port operations remain uninterrupted and efficient. We also urge all to remain vigilant, resolute and united in tackling the COVID-19 pandemic.

CAPT KEVIN WONG
PORT MASTER
MARITIME AND PORT AUTHORITY OF SINGAPORE

Annex A

To: pms@mpa.gov.sg

Attention: Duty Officer, Marine Safety Control Centre

Subject: PMC No.35 of 2020 – 3 Days Advanced Notification of Attendance for [Vessel's Name]

[Vessel's Name]	[ETA Singapore]
Name of Service Provider:	
Purpose of Boarding and Scope of Works:	
Full name and Local Contact Number of Shore-based personnel(s):	
Intended date of Boarding:	
Time of Embarkation:	
Estimated duration on board:	
Submission of SMM*:	

**The submission must include details of safe distancing and precautionary measures for COVID-19 before boarding, when conducting work on board and after completion of work.*

It must also include the precautionary measures as listed in Paragraphs 5 & 6 of this circular.